

# Enrolling in Auto Payments

Steps to enroll in Auto Pay:

- Access your online account at our secure website, [www.awwu.biz](http://www.awwu.biz), by clicking on **Pay/Login**.



Enter your unique **Username** and **Password**

Welcome to Anchorage Water & Wastewater Utility's Online Account Management

Access your E-Bill profile or make a One-Time payment! If you are a new user and have a current account, sign up for your very own E-Bill account!

**Log In**

Sign-In Seal: 

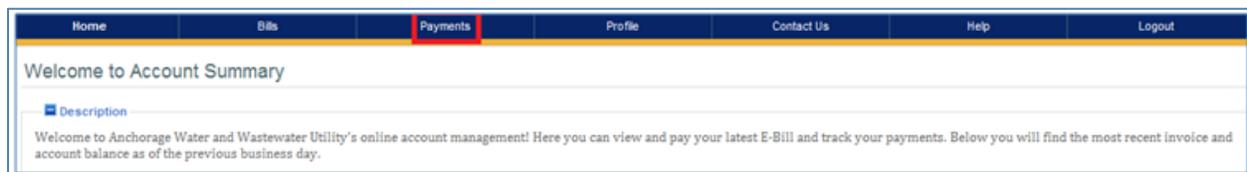
Username:

Password:

Remember me next time:

[New user? Register here!](#)  
[Forgot your Username/Password?](#)  
[Deactivate your profile?](#)

- Once you have logged into your online profile:
  - Hover your cursor over the **Payments tab**



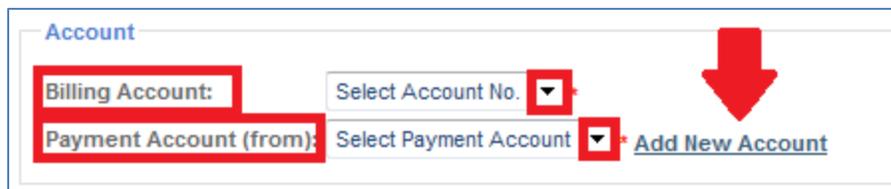
- Click **Auto Payments**



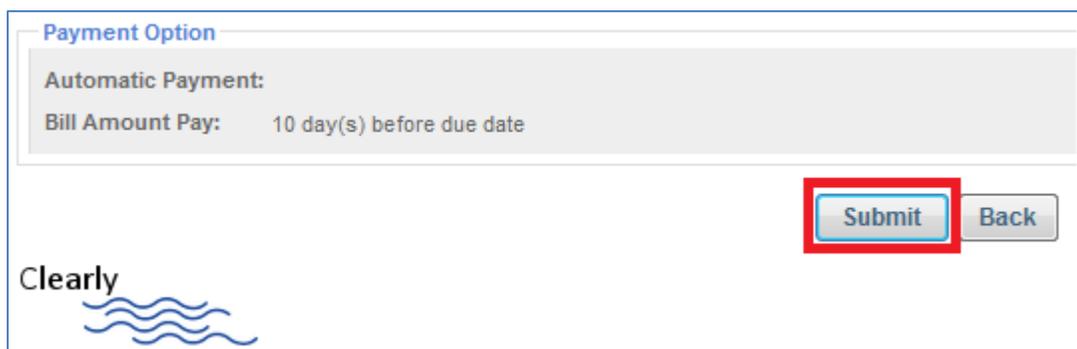
- Select the **Add Auto Payments**



- Select **Billing Account** from the drop-down arrow. This will auto fill with your AWWU account number(s).
- Select **Payment Account** from drop-down arrow. This will autofill with the nickname from your payment account information, if payment method has been added, or you can add a new payment method by clicking on **Add New Account**.



- Auto Pay start date will default to today's date. However, it will not be initiated to pay a bill automatically until the next billing period.
- Click **Submit**



Because Auto Pay will not initiate an automated payment until the next bill is produced, you should make a one-time payment if you have account balance owed.

- To make one-time payment, click on the **One-Time Payment** link and follow the prompts to enter account number and payment information.

Home	Bills	Payments	Profile	Contact Us	Help	Logout
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Home > Payments > Auto Payment

### Auto Payment Profiles

**Description**

To set up a new Auto Payment click on the 'Add Auto Payments' button below. To edit or cancel an existing Auto Payment, use the buttons found in the action column.

**Note:** The Auto Payment will start as of next billing cycle, so please pay any outstanding balance using the **One-Time payment**.

- You can also make a payment by clicking on the **Home** tab and selecting the **View/Pay Bill** button. If you choose to pay your bill from your **Home** tab, your payment information and account number will autofill.

Welcome to Account Summary

**Description**

Welcome to Anchorage Water and Wastewater Utility's online account management! Here you can view and pay your latest E-Bill and track your payments. Below you will find the most recent invoice and account balance as of the previous business day.

**Recent Messages**

No messages found.

**Recent Bills**

Account Number	Due Date	Bill Amount	Account Balance	Action
				<b>View / Pay Bill</b>

[Click here to view your notification options](#)